


MEMORANDUM

TO: OMCE Pre-Retirement Meeting Participants
FROM: Joseph B. Sano, Executive Director 
DATE: December 3, 2018
SUBJECT: OMCE Pre-Retirement Meeting

Materials for the December 11, 2018 5:30 p.m. Pre-Retirement meeting were or will be mailed to your home. **Late registrants (after Thursday, December 6, 2018) will be sent materials via e-mail.**

We will be using ZOOM Video/Telephone Conferencing. Please follow the instructions listed below the enclosed presentations for your use during the meeting.

Videoconference Options – Choose (1)

1. Join Pre-Retirement Meeting by Phone – Without Video

- Call (415) 762-9988 or (646) 568-7788
- Enter meeting ID: 680858977 followed by the # sign
- Password, if required: (lower case) omce 2018
- You are conferenced for “Voice Only”

OR

2. Join Pre-Retirement Meeting by Videoconference – Audio and Video

- See attached instructions for establishing “ZOOM” account
- Go to the “ZOOM” site
- Choose “Join Meeting”
- Enter meeting ID: 680858977 when prompted followed by the # sign

We will be “On” at 5:00 p.m., call OMCE at 1- (800) 828-6623 to assist anyone who may be having issues in connecting.

Remember

- For Video PLEASE install “ZOOM” for your device (see list and instructions mailed or sent by e-mail after Thursday, December 6, 2018) PRIOR TO THE MEETING.
- For Audio only participants, just call the number shown above, and enter code when prompted.